



The following list of ledgers is provided on system installation, although these may have been subsequently amended by your System Administrator.

Trading nominals can be linked to the following analysis ledgers:

LEDGER	DESCRIPTION
COSTCTR	Stores information relating to the income and expenditure of the academy's cost centres.
TRIPS	Stores information relating to the income and expenditure of the academy's trips.
SALARY	Stores information relating to the income and expenditure of the academy's staff members (either individuals or groups of staff).
CAPITAL	Stores information relating to the academy's capital income and expenditure.

Balance Sheet nominals can be linked to the following ledgers:

LEDGER	DESCRIPTION
ACADEMY	Stores information about an academy.
BANK	Stores information about an academy's bank accounts.
CCARD	Stores information about an academy's credit cards.
FIXEDAST	Stores information about an academy's fixed assets.
SALES	Stores information about any income the academy receives, e.g. sports hall hire, trips, etc.
SITEMS	Contains a list of sales items that can be pre-defined for sales invoicing.
STAFFEXP	Contains a list of staff members for staff expenses.
STUDENT	Contains student debtor accounts.
PCASH	Stores information about the cash an academy uses to pay for small expenses.
PURCHASE	Stores information about purchase ledger accounts, e.g. suppliers.
VAT	Contains VAT periods.

The following ledgers are used for system functions and can only be amended by System Administrators.

LEDGER	DESCRIPTION
ASSETTYPE	Contains categories of fixed assets and info relating to the automatic depreciation rule.
BANKS	Contains details of bank accounts that are used by the Media Exporter module.
CHASELETTER	Contains templates of chase letter text used for credit control.
CONTRACT	Contains details regarding contracts for reference purposes & linking to dashboard reports.
COSTCENTRES	Master Cost Centre ledger used to replicate cost centre accounts across multiple locations.
PARAMETERS	Contains details linked to document input forms, workflows, etc.
USERS	Contains information regarding users' approval limits for document authorisations.